



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan
Tel. No. (044) 794-7090
Email Address: denr_bulacan@yahoo.com

REQUEST FOR QUOTATION (RFQ)
RFQ CATERING No. Bul-2020-01

The Department of Environment and Natural Resources-PENRO Bulacan, through its Provincial Bids and Awards Committee (PBAC), will undertake a Small Value Procurement for the ***“Catering Services on the Conduct of Validation of Documents (MOVs) for CY 2020 of Regional Office on October 7-9, 2020 at PENRO Bulacan Conference Room, Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan”*** in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project** : Catering Services on the Conduct of Validation of Documents (MOVs) for CY 2020 of Regional Office on October 7-9, 2020 at PENRO Bulacan Conference Room, Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan
- Approved Budget for the contract** : One Hundred Fifty Thousand Pesos (P150,000.00)
- Specifications** : See the attached Annex “A” for specifications
- Location** : PENRO Bulacan Conference Room, Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan
- Delivery Term** : 6:00 AM, October 7-9, 2020

Interested suppliers are required to submit their valid and current Mayor’s Permit, BIR TIN, SEC/DTI Registration, PhilGEPS Registration Certificate, and Price Quotation Form (Annex “A”) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 4:00pm of **October 5, 2020** at the PBAC Office, PENRO Bulacan Building, Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan. Open submission may be submitted, manually or through facsimile at fax no. (044) 7947090 or email address denr_bulacan@yahoo.com.

For inquiry, you may contact us at tel. no. (044)-7947090 and email address denr_bulacan@yahoo.com.

Very truly yours,


JUANITO N. RASCUAL
SVEMS/PBAC Chair

PRICE QUOTATION FORM

Date: _____

Provincial Bids and Awards Committee (PBAC)
 PENRO Bulacan Building, Citta Di Oro Subdivision,
 Sta. Rita, Guiguinto, Bulacan

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Catering Services on the Conduct of Validation of Documents (MOVs) for CY 2020 of Regional Office on October 7-9, 2020 at PENRO Bulacan Conference Room, Citta Di Oro Subdivision, Sta. Rita, Guiguinto, Bulacan	I. Breakfast II. AM Snack III. Lunch IV. PM Snack V. Dinner VI. Inclusions <ul style="list-style-type: none"> ➤ Complete Buffet Table Set-up ➤ Use of Utensils ➤ Free Flowing Coffee ➤ With Manpower composed of Chef/s, Food and Beverage Attendant/s, and Steward/s 	40 pax		
Total (inclusive of VAT/Non-VAT)				

(Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact No.