

## **Cancellation of Previously Approved Survey Plans**

### Requirements:

1. Letter request from private party (registered owner/government Agency stating the reason for cancellation. (Notarized)
  - If the requestee are Heirs, attach Extra Judicial settlement among Heirs,
  - If the requestee is Authorized Representative, attach Special Power of Attorney
  - If the requestee is a Corporation, attach Secretary's certificate authorizing the person who represent the company.
2. Updated certified copy of title of the subject lot/lots
3. Sepia copy of approved plan/Affidavit of Loss in case of lost sepia copy
4. Copy of new subdivision plan if there's any
5. Certified blue print copy of approved plan to be cancelled

### For untitled Property:

1. Endorsement from CENRO/PENRO requesting/recommending the cancellation of untitled Lot/property
2. Investigation Report/Ground verification if there is a valid reason for cancellation.