

REGIONAL SPECIAL ORDER

No. 2018 - 270

SEP 12 2018

SUBJECT: CREATION OF STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) REVIEW AND COMPLIANCE COMMITTEE

In the interest of the service and pursuant to Section 10 of RA 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) and CSC Resolution No. 060231 dated 1 February 2006, amending and clarifying Rule VIII of the Rules Implementing RA 6713 on the review and compliance of the Statement of Assets and Liabilities and Net Worth (SALN), a Review and Compliance Committee is hereby constituted in DENR Region III, to be composed of the following:

Chairperson	-	Chief, Administrative Division
Vice-Chairperson	-	Chief, Personnel Section
Members	-	Chief, Management Services Division (DENR-PENR Offices)
Secretariat	-	Personnel Section Staff

The Review and Compliance Committee shall perform the following:

1. Receive and evaluate the SALN if the same has been submitted on time, and all fields are filled out with correct information;
2. Ensure compliance with the deadline of submission to the Personnel Section, DENR Regional Office 3 which is on or before January 31 of every year;
3. Prepare a list of the DENR R3 Officials and Employees, in alphabetical order, to be submitted to the Office of the Deputy Ombudsman for Luzon, on or before February 28 of every year, copy furnished the Civil Service Commission Field Office – Pampanga and DENR Central Office:
 - a. Those who filed their SALN with complete data;
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALNs.
4. Prepare compliance order to all employees who did not submit their sworn SALN, and show-cause order to those who failed to submit within three (3) days (non-extendable) after issuance of the compliance order.
5. Prepare Memorandum to all employees who submitted their sworn SALN but with incomplete data, directing them to re-submit their SALNs in proper form and with complete data.

The Committee shall be assisted by the Secretariat for proper administration of its tasks.

This Order takes effect immediately and supersedes previous issuances to the contrary.


PAQUITO T. MORENO, JR., CESO III